

2021 General Fund Grant Application

O.P. & W.E. Edwards Foundation



*Questions with a * are required*

Information before you get started

OP and WE Edwards Foundation GENERAL FUND APPLICATION

Thank you for submitting a grant application to the O.P. and W.E. Edwards Foundation. The goal of this application is to capture information about your organization and programs in a (hopefully) simple way. We hope that this will not be difficult or time consuming, so please let us know if it is. Don't hesitate to contact us if you have questions or issues with the application.

Please note that this application is for GENERAL FUND APPLICATIONS ONLY. If you have been asked to submit an application to another Edwards Foundation Fund. Please contact the foundation for further instructions.

Prior to starting the application, please check your contact information in our system for accuracy. If any changes are needed, please make sure to edit your profile. (You can edit the information by choosing the edit feature in the drop down menu under your name) Let us know if we can help.

If you currently have a grant with us or have had one in the past year, this form can also serve as your report. If you would prefer to submit a separate report on last year's grant, please let us know.

Thank you for everything that you do and for taking the time to fill out this information.

Grant Request Basics

Proposal title*

To make things easier, give your request a short title.

Character Limit: 100

Request Amount*

Please enter the amount of this request. If your request is for multiple years or installments, please list the total amount requested. You can give us more details later. *Character Limit: 20*

Proposal Summary*

In approximately three sentences, please summarize your proposal

Character Limit: 1000

Do you or did you have a grant with us in the past year?*

Choices

yes

no

If you answered Yes to “Do you or did you have a grant with us in the past year?”

Returning Grantees

Past, Present and Future

Please let us know about your past grant and current proposal in a single narrative. You might consider answering the following questions:

- What happened last year, what is going on now, what are your plans for the future?
- Let us know how things went with your last grant, what went well, what did you learn, what results did you see?
- Tell us about current conditions? What needs are you seeing?
- What are your plans for the future? How do you plan to meet these needs? What results do you hope to see in a year?

Character Limit: 10000

Budget information for the upcoming grant year*

To help us understand your request, please upload your budget(s). We definitely need your organizational budget. If this is a general support grant, that will do it. If this is a request for a specific program, project or subsection of your organization, please include the budget for that as well.

There are a few pieces of information we would like to make sure you include:

Income - please note projected and secured sources

Salaries - please separate out salaries, taxes, benefits

Expenses - please break these up into "buckets"

Narrative - while not required, please feel free to add comments that will help explain any income or expenses.

We are happy to take a budget you have already prepared. However, if you would like to use a template, please feel free to download this [one](#), fill it in and upload it to complete this question.

File Size Limit: 2 MB

Financial information from last year's grant*

Please upload an accounting to let us know how you spent the funds we awarded last year. This doesn't have to be a list of every expenditure made, but should indicate how much and in what "buckets" of expenses the granted funds were utilized. If you still have some funds remaining but expect to expend them soon, please indicate that. Notes on expenses are helpful, but not required. *File Size Limit: 2 MB*

Anything else you would like to tell or show us?

If there is anything else you would like us to know, please write about it or upload it here. *Character Limit: 5000 | File Size Limit: 3 MB*

Is any information on the web?

If there is a website, youtube video, social media post, article, etc., at which you would like us to take a look, put the url here.

Character Limit: 2000

Additional uploads

File Size Limit: 4 MB

If you answered No to “Do you or did you have a grant with us in the past year?”

New to Us

Why do you need this grant?*

Tell us why your organization needs this grant and what you are planing to

do. *Character Limit: 10000*

Budget information*

To help us understand your request, please upload your budget(s). We definitely need your organizational budget. If this is a general support grant, that will do it. If this is a request for a specific program, project or subsection of your organization, please include the budget for that as well.

There are a few pieces of information we would like to make sure you include:

Income - please note projected and secured sources

Salaries - please separate out salaries, taxes, benefits

Expenses - please break these up into "buckets"

Narrative - while not required, please feel free to add comments that will help explain any income or expenses.

We are happy to take a budget you have already prepared. However, if you would like to use a template, please feel free to download this [one](#), fill it in and upload it to complete this question.

File Size Limit: 2 MB

Anything else you would like to tell us or show us?

If there is anything else you would like us to know, please write about it or upload it

here. *Character Limit: 5000 | File Size Limit: 3 MB*

Is any information on the web?

If there is a website, youtube video, social media post, article, etc., at which you would like us to take a look, put the url here.

Character Limit: 2000

Additional uploads

File Size Limit: 4 MB

All organizations

Organizational Information

Organizational Information

These final questions are general information about your organization. Please read the instructions first - you may not need to fill some of these out.

Your Board List*

Please upload a current list of your board members, their expertise and their contact information.

File Size Limit: 1 MB

Mission Statement

If you have a Guide Star profile, simply click the GS icon to automatically import that data from their records.

If you have shared your mission statement with us in the past and it has not been altered, **you do not need to complete this question.**

If you have altered or not shared your mission statement with us before, please state your organization's aims and values. 1-3 sentences should do it.

Character Limit: 500

Impact Goals

If you have a Guide Star profile, simply click the GS icon to automatically import that data from their records.

If you have shared your impact goals with us in the past and it has not been altered, **you do not need to complete this question.**

If you have updated this information or haven't shared it in the past, please let us know the desired long-term impact of your work by stating the broader, long-term effect(s) you expect. 1-5 sentences should be good.

Character Limit: 750